



KTC Child & Family Services

Transporters needed



Summary:

Reporting to the Human Resources department of KTC Child and Services.

The Transporter/Escort driver is an on-call, casual Fee-for-service position and is responsible for providing safe and timely transportation services for individuals and families. This position requires own vehicle, to transport children, youth and adults to access services or connect with family. This position would be suitable for applicants with a flexible schedule and a desire to be a role model for parents and their children.

Duties and Responsibilities:

- Must be available for a variety of shifts including weekdays, evenings and weekends to accommodate needs of children, youth and parents.
- Accept drive assignments according to directions stated on referrals, on a prearranged and on-call basis.
- Use own vehicle to transport clients to assigned locations (appointments, supervised visits etc.), mileage and expenses reimbursed.
- Remain with family for the duration of supervised access visit, monitoring all parent-child interactions for safety and appropriateness; observing and taking log notes on family interaction.
- Work in accordance with Child, Youth & Family Enhancement Act (CYFEA) and KTC CFS policies.
- Prepare accurate and timely reports/records of all drives, supervised visits, vehicle safety inspections as per fee-for-service program requirements.
- Report any problems in vehicle operation that may interfere with rotation availability.
- Represent KTC CFS in a professional manner.
- Work within all safety and confidential and privacy legislation.

Training: will be provided.

Requirements: Drivers abstract; own vehicle or access to vehicle with \$2M auto liability insurance (when required to use own vehicle); vehicle inspection report (if vehicle is over 9 years old) **Please submit Intervention Record Check, Canadian Police Information Centre (CPIC) clearances;** submit to oath of confidentiality; personal telephone or access to telephone; current first aid certificate (note: training will be provided if required); be willing to adhere to agency drug & alcohol policy; ability to speak and/or understand the Cree language a strong asset. Alcohol and drug testing pre-screening will apply.

~ Open until suitable candidates found ~

Please forward to: careers@ktccfs.ca

We thank all applicants for their interest. However, only those individuals who meet the criteria will be added to the Fee-For-Service Roster

