



KTC Child & Family Services

(2) Generalist

Office location in Red Earth Creek, AB



Summary:

Reporting to the Director of Child & Family Services with functional reporting to the Casework Supervisor and as a member to the KTC Child & Family Services team, provides statutory (legally mandated) and non-statutory (early intervention, preventive) child & family services.

Duties:

- Provides statutory and non-statutory child & family services to children and families.
- Managing a child & family services caseload & carrying out the duties & responsibilities as provided for in the Child Welfare Act (Alberta) and the letter of delegation (of legal authority)
- Receives screenings - conduct investigations - assess & provide child & family services as required - referrals to appropriate resources - home visits - support services to families as needed for intervention & prevention.
- Preparing & presenting child welfare cases in the court system.
- Providing on-call services after hour & week-ends on a rotational basis.
- Works towards the successful process of greater community based programming.
- The Child & Family Services Case Worker is a key team member and may be asked to carry out additional duties and activities related to the effectiveness and successful implementation of the KTC Child & Family Services program.

Knowledge & Skills:

Education: Must possess a social work diploma/degree and 3-5 years related experience. Delegation Training would be an asset.

Skills & Experience: experience in delivering front line child & family services and working with First Nations children, families and communities; basic knowledge of provincial child & family services legislation, regulations, policies and procedures; strong communication (verbal and written) and organization skills; ability to work as a team member,

Additional requirements: current & valid Alberta driver's license; own vehicle or access to vehicle with \$2M auto liability insurance (when required to use own vehicle); **Please submit RCMP/Police Criminal Record Check, Intervention Record Check and a copy of diploma/degree with resume;** submit to oath of confidentiality; personal telephone or access to telephone; current first aid certificate (note: training will be provided if required); be willing to adhere to agency drug & alcohol policy; ability to speak and/or understand the Cree language a strong asset. Alcohol and drug testing pre-screening will apply.

Salary based on academic & professional qualifications
Closing date for applications March 3, 2023 at 4:30pm

Please forward to:

careers@ktccfs.ca

We thank all candidates for their interest; however, only individuals selected for an interview will be contacted. Please note telephone interviews will not be accepted.

- www.ktccfs.com -

