



KTC Child & Family Services

Preservation Manager



Summary:

Reporting to the Executive Director of KTC Child & Family Services, the Preservation Manager will be responsible for all programs under the Preservation stream. This would include but not be limited to – maintenance and enhancement of the programs, staff and program development, budgeting, assessing and strategizing of service delivery and outcomes. The Preservation Manager is also involved in providing strategic advice managing prevention programs and collaborate extensively with various stake holders to ensure effective development and implementation of prevention programs and strategies.

The Preservation Manager plays a critical role in analyzing processes and trends; reports essential data to the Director while maintaining strong relationships with the Founding First Nations programming to establish collaborative initiatives.

Duties and Responsibilities:

- Works under the direction of the Executive Director.
- Manage and oversee coordinators of the family preservation, family reunification and customary care programs.
- Provide strategic information and advice regarding the Preservation Programs supports to the Director ongoing and emergent issues, trends and opportunities.
- Delegates and maintains supervision of operations of the Preservation Programs.
- Analyze processes and information, identify problems and trends and develop effective solutions and strategies.
- Extensive collaborative engagements with each of the KTC CFS First Nations in developing the Preservation Programs.
- Ensure data is collected and reported to the Director.

Education: Post-Secondary education in Human Services, such as social work, psychology, counselling, etc. Must have completed Delegation training and extensive child protection, a minimum of five years of child protection supervisor experience. A combination of education, training and experience may also be considered

Additional requirements: provide a copy of your delegation schedule; current & valid Alberta driver's license; own vehicle or access to vehicle with \$2M auto liability insurance (when required to use own vehicle), yearly drivers abstract submission may be requested; **Please submit Intervention Record Check and Canadian Police Information Centre (CPIC) clearances (within 6 months) with resume;** submit to oath of confidentiality; personal telephone or access to telephone; current first aid certificate (note: training provided if required); be willing to adhere to agency drug & alcohol policy; ability to speak and/or understand the Cree language a strong asset. Alcohol and drug testing pre-screening will apply.

Salary will be based on academic & professional qualifications

Open until suitable candidate found

Please forward to: careers@ktccfs.ca

We thank all candidates for their interest; however, only individuals meeting the qualifications will be selected for an interview, and will be contacted.

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