



KTC Child & Family Services

Custodian Worker

Slave Lake



Summary

Reporting to the Custodial Lead, works to keep the Awasak Wiyasiwewin building (s) in clean and orderly condition, perform heavy cleaning duties and routine maintenance activities to ensure cleanliness and sanitary conditions.

Duties:

Ensures the clean and orderly condition of the Awasak Wiyasiwewin buildings/Reunification Home(s) by:

- 1) Cleaning the building floors by sweeping, mopping, and vacuuming them;
- 2) Gathering and emptying trash;
- 3) Servicing, cleaning and supplying the restrooms;
- 4) Cleaning windows, glass partitions, and mirrors, using soapy water or other cleaners sponges, and squeegees;
- 5) Clean and polish furniture and fixtures;
- 6) Dust furniture, machines, and equipment;
- 7) Clean Kitchen area daily;
- 8) Fridge inventory (look for outdated food, wipe down shelves);
- 9) Check inventory on cleaning supplies, order when required;
- 10) Strip, seal, finish and polish floors;
- 11) Clean/Organize reunification home after occupancy;
- 12) Shovel and sand steps;
- 13) Any additional duties as required;

Knowledge & Skills:

Education: High school diploma or related work experience an asset.

Knowledge and Skills:

Experience performing general custodial or maintenance work preferred, team player, flexible schedule and ability to work independently

- **Additional requirements:** current & valid Alberta driver's license; own vehicle or access to vehicle with \$2M auto liability insurance (when required to use own vehicle); Recent and clear Criminal Record check. **(Criminal record must be within 6 months)**; Recent and clear Intervention Record check. **(Must be within 6 months)**; submit to oath of confidentiality; personal telephone or access to telephone; be willing to adhere to agency drug & alcohol policy; Alcohol and drug testing pre-screening will apply; ability to speak and/or understand the Cree language a strong asset.

Salary will be based on academic & professional qualifications

~ Open until suitable candidate is found~

Please forward to: Careers@ktccfs.ca

We thank all candidates for their interest; however, only individuals meeting the qualifications will be selected for an interview, and will be contacted.

