

KTC Child and Family Services
8th Annual Youth Cultural Camp
July 10-14, 2017

DISCIPLINARY PROCEDURE & CRISIS MANAGEMENT

PREAMBLE:

All youth and chaperones should conduct themselves in accordance with Camp rules, regulations and procedures. In cases where youth misconduct occurs, discipline will be applied in a manner consistent with the Youth Disciplinary Policy. Consistent application of this policy ensures that youth are aware of the range of disciplinary actions that may be applied by the Camp Chaperones.

DISCIPLINARY GUIDELINES:

The following disciplinary actions may be imposed at the discretion of the Camp Chaperones and Coordinators.

- **Verbal Warning:** the youth shall receive verbal notification of the misconduct and the implications of further misconduct. The youth shall be permitted to continue in learning activities at the Camp.
- **Second Verbal Warning and Reprimand:** the youth shall be referred to Beatrice Tourangeau and the Disciplinaryians who will make the decision of the action to be taken
- **Expulsion:** the youth who is expelled from the Camp shall be withdrawn from all learning activities and will be asked to leave the Camp, transportation arrangements will be made as necessary.

CRISIS MANAGEMENT

Depending on the nature of the incident, emergency or crisis, the following steps need to be considered and utilized as per the discretion of Chaperone and support called:

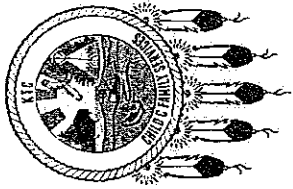
1. Beatrice Tourangeau (780-536-5174)
2. Security on Site
3. Forestry/Fish & Wild Life: On Site
4. Police: 9-1-1
5. Call Emergency Response or Ambulance: Dial 9-1-1- / On Site Randomly

Please sign:

Signature

Date

Print Name



KTC CHILD & FAMILY SERVICES

IMAGE USE CONSENT FORM

KTC Child & Family Services requires professionally produced photographs/video footage of youth pertaining to services offered and rendered through their department.

The derived material will be used for documenting activities pertaining to the Youth Cultural Camp, and assisting in creating services in the future, as well as debriefing KTC Child & Family Services Board Members of such Youth Enhancement Services offered through the department.

By signing this form, I acknowledge that this photograph is the sole property of the KTC Child & Family Services. I hereby authorize KTC Child & Family Services to use portraits or derived images of me in printed publications, presentations, videos and their website as deemed necessary for their department. This includes any and all still images as well as any video footage that may have been taken of me during the 8th Annual Youth Cultural Camp, July 10-14, 2017 and hereby give KTC Child & Family Services permission to reuse or republish the photographs/video footage at any time.

I waive any right to inspect the product and release KTC Child & Family Services from any liabilities, obligations for financial payment of recognition.

PLEASE PRINT

Name: _____

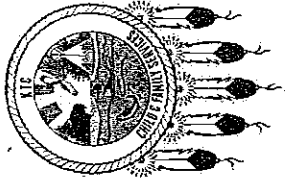
Phone: _____ E-mail: _____

Address: _____

Parent/Guardian Signature: _____

Date: _____

This information will not be distributed or used for other purposes.



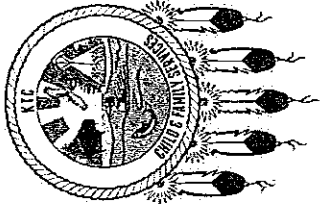
KTC CHILD & FAMILY SERVICES
PARTICIPANT MEDICAL INFORMATION FORM
 8th Annual Youth Cultural Camp, July 10 – 14, 2017

Name: Last:	First:	Initial:	
D.O.B. Year:	Month:	Day:	Age:
Band Name:		Treaty #:	

ALLERGIES	
MEDICATION	
MEDICAL CONDITIONS i.e. chronic pain, surgeries, illnesses, diseases, trauma risks, contact lenses etc...	
Family Physician	
ALBERTA HEALTH CARE # And any other Medical Insurance	
Any other health or medical information you want us to know about	

EMERGENCY CONTACT DETAILS

Name OF PARENT OR GUARDIAN	Full Name:	Relationship:
Telephone	Home:	Work:
		Cell:



KTC Child and Family Services
8th Annual Youth Cultural Camp
July 10 – 14, 2017

What to Bring & What not to Bring

What to bring List:

- Tent
- Tarp (not necessary, but can bring if you have one)
- Blankets, Pillows, bed roll
- Appropriate Clothing for 7 days (No revealing/see thru clothing)
- Warm clothing for chillier nights and mornings (Sweaters, sweat pants, etc)
- Rain gear
- Toiletries (shampoo, soap, combs/brush, toothbrush, toothpaste, mouthwash, face cloth, towels, etc.)
- **APPROPRIATE footwear for the outdoors**
- Sunscreen, bug spray, etc.
- A jacket
- Bring an open mind, a sense of adventure and curiosity.
- Bring lots of questions and inquiries of the 5 W's: who, what, where, when, why and most of all how does it work!

OPTIONAL:

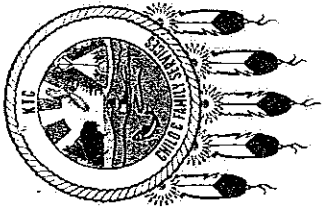
- Musical instruments (i.e. guitar, fiddle, flute, etc.)
- Ball Glove, ball, bat (all bats and balls will be kept by chaperones and given to youth at specified times)

Please write your names on your personal property!

What not to bring:

- Please do not bring anything valuables that could be stolen or lost such as MP3 players, iPods, digital cameras, portable DVD players, cell phones, DSN, stereo, PSP or any other electronic devices that we failed to mention
- Please don't bring a bad attitude, or rudeness, bring your happy, good attitude. You are representing your community and want to leave a good impression on behalf of your parents, grandparents and siblings.
- You are considered Ambassadors of your Treaty Area, be everything good that it represents and carry with you the pride of your ancestry. You are here to learn and have fun, so make the most of your stay.

You must report to your chaperones what you liked or what you think could be improved on in future camps. (An evaluation form will be provided)



KTC CHILD & FAMILY SERVICES
8th ANNUAL YOUTH CULTURAL CAMP
July 10-14, 2017

PARTICIPANT LIABILITY WAIVER FORM

Participant: Name: _____ Age: _____
Address: _____ Ph. # _____

The participant states that he/she fully understands the risks involved in participating in the KTC Child & Family Services 8th Annual Youth Cultural Camp July 10-14, 2017 and hereby accepts all risks of personal injury of the Wilderness Activities, and participation in it.

In CONSIDERATION OF being allowed to participate in the KTC Child & Family Services 8th Annual Youth Cultural Camp and Activities, the participant agrees to all the terms in the Contract and Waiver.

The participant, on behalf of himself/herself and his/her heirs, executors, administrators, and personal representatives and next of kin hereby release, discharges and hold harmless, the KTC CHILD & FAMILY SERVICES, its organizers, volunteers and the owner/occupier of the land on which the KTC Child & Family Services 8th Annual Youth Cultural Camp and Activities are held from and against any and all claims, actions, suits, procedures, costs, expenses, damages, liabilities and possibly death that may arise out of or be connected with or result with participation, using the equipment/machinery or being on the land where the KTC Child & Family Services 8th Annual Youth Cultural Camp and Activities are held, and waive any claims he/she might have in this regard.

The participant further release, discharges and holds harmless all others who may participate in the KTC Child & Family Service Traditional Science Cultural Camp & Activities with him/her / and who might by mistake or otherwise injure him/her from the same claim, etc., as described above and the understanding that they are similarly signing identical Waiver and Release before being allowed to participate in the KTC Child & Family Service Traditional Science Cultural Camp.

The Waiver and Release applied to KTC Child & Family Services 8th Annual Youth Cultural Camp held from July 10-14, 2017 inclusive.

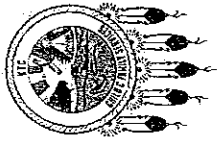
This is intended to be a LEGALLY BINDING CONTRACT. If you have any doubts concerning any aspect of its contents, or any questions about the extent of the rights you are waiving, consult a solicitor before signing it.

Print Name Signature of Participant

Print Name Signature of Parent/Guardian (if Minor)
Must authorize if participant is under 18 yrs.

Print Name Signature of Representative

Date



KTC CHILD & FAMILY SERVICES
8th ANNUAL YOUTH CULTURAL CAMP

PARTICIPANT RESPONSIBILITIES

As a participant in the 8th Annual Youth Cultural Camp, you are responsible for knowing and agreeing to respect and adhere to all policies and procedures outlined below.

ALCOHOL

No one will be allowed to drink alcohol. A violation of this rule will result in the participant being dismissed from the 8th Annual Youth Cultural Camp and sent home. Arrangements will be made for your travel home.

DRUGS

The use of possession of illegal drugs and/or any paraphernalia is prohibited during the 8th Annual Youth Cultural Camp. A violation of this rule will result in the participant being dismissed from the 8th Annual Youth Cultural Camp and sent home. Arrangements will be made for your travel home.

SMOKING

Smoking is not permitted for any youth under the age of 18.

DAMAGE OR VANDALISM TO PROPERTY

Any damage to property belonging or rented by KTC Child & Family Services or to another person may require restitution and is prohibited.

CAMP AREAS

All areas of the 8th Annual Youth Cultural Camp must be kept clean!! Pick up all garbage/containers and dispose of property (i.e. garbage bags). This will help to prevent unwanted wild life visitors to your camp area.

DISORDERLY CONDUCT

Disorderly conduct is defined as loud aggressive behavior, which disturbs the peace and/or comfort of person(s) on the camp premises. **NO FIGHTING** will be permitted; any youth engaging in such acts will be dismissed from the 8th Annual Youth Cultural Camp and sent home. Arrangements will be made for your travel home. Youth will be required to act in a respectable manner all relationships are to be displayed in a "clean" manner, thus showing respect for others around you. Further explanation can be provided by chaperones.

QUIET HOURS

Quiet time will begin at 10:00 p.m. each evening. All participants are required to be in their designated camp area at this time. All campers will be required to be in their tents by 11:00 p.m. as breakfast will be served from 9:00 a.m. – 10:00 a.m.

OTHER

****All participants and chaperones will be expected to participate in ALL workshops throughout the duration of the camp.**

****Under No circumstances should a youth wonder away from his group/chaperone without the consent of his/her chaperone.**

****Evening recreation activities will begin at 7:00 p.m. each evening and end at 9:00 p.m.**

****Any youth found to have any technological devices (i.e. cell phone, portable DVD players, IPOD, Nintendo, DS etc.) will result in the device(s) being confiscated for the duration of the camp and will be returned only when it is time to go home. If you need to make an emergency call, speak with your chaperone.**

**** Arrangements for transportation home if child becomes *homesick* it is the parent/guardian responsibility.**

I have read, understand and agree to these rules and responsibilities. I also acknowledge my responsibility to the steps to action and consequences if any rule is violated by me as a participant.

Please Print Name _____

Signature of Participant

Please Print Name _____

Signature of Parent/Guardian

Date