The Office of the Onikanew
of Child and Family Services
Box 279
Red Earth Creek, Alberta
T0G 1X0

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Chief Financial Officer
Job Ad

Summary:

The **Chief Financial Officer (CFO)** of the Office of the Onikanew is the top-level finance executive who oversees financial operations, fiscal health and long term financial strategies. Reporting to the Onikanew and the Founding First Nations the CFO ensures fiscal compliance with the Awas'ak Wiyasiwêwin and is responsible for capital assets, cash flows, progress payments, financial planning, and mitigating financial risks.

As implementation of the Awas'ak Wiyasiwêwin is a nascent and evolving project in the exercise of First Nation child welfare jurisdiction, the CFO may have roles in multiple related entities including KTC Awas'ak Child and Family Services or other incorporated or unincorporated entities of the Founding First Nations. It is expected that formal employment relationships, including that of the CFO, will change as the Founding First Nations may direct in accordance with their powers and jurisdiction under the Awas'ak Wiyasiwêwin.

Duties and Responsibilities:

- Advising the Onikanew and Founding First Nations on strategic planning and ensuring that same are informed by sound financial analysis.
- Advising the Onikanew and Founding First Nations on negotiations with funders and participating in negotiations as requested to ensure that the financial requirements to implement the Awas'ak Wiyasiwêwin are adequately addressed.
- Advising, instructing, and overseeing applications for grants or financial assistance.
- Developing budgets, long-range financial forecasts and data models to guide decisions of the Onikanew and Founding First Nations in relation to matters under the Awas'ak Wiyasiwêwin.
- Tracking cash flow, making progress payments under major construction initiatives, managing assets and optimizing financial results.
- Ensuring compliance with legal, contractual, regulatory, and accounting standards and overseeing internal controls.
- Advising the Onikanew and Founding First Nations on investments and capital acquisition decisions.
- Implementing strong and effective financial management policies and procedures.

- Leading and mentoring finance and accounting staff.

Knowledge & Skills:

Education:

- A University Degree and an accounting designation as a Chartered Professional Accountant (CPA) or an equivalent field with 10+ years experience in financial management ideally with First Nations communities. A combination of education and experience equivalencies will be considered.
- Several years of experience in management in a related institution or organization is required.

Skills & Experience:

- Ability to adapt to changing circumstances and evolving legal and financial relationships.
- Strategic planning.
- A sound understanding of Awas'ak Wiyasiwewin / The Office of the Onikanew / KTC AFS.
- Strong supervisory, verbal and communication skills and ability to engage and encourage staff to work together as a team.
- Ability to deal with conflict resolution in a productive manner.
- Budget management and reporting.
- Capability or understanding how to prepare for audits and close year-end reports
- Experience in developing financial administration by-laws and policies and adhering to Generally Accepted Accounting Principles (GAAP)

Additional Requirements:

- Must hold a current and valid Alberta driver's licence.
- Must have access to a vehicle and carry $2 million in auto liability insurance when required to use a personal vehicle for work.
- **Please note, only applications that include the required Intervention Check and Canadian Applied Information Centre (CPIC) clearances (within 6 months) will be considered**. Applications submitted without the required clearances will not be reviewed.
- Ability to speak and/or understand the Cree language is a strong asset.
- Alcohol and drug pre-screening will apply.

Open until suitable candidate is found

Please forward to: careers@ktccfs.ca