



KTC Child & Family Services
Box 279
Red Earth Creek, AB
T0G 1X0

Phone: (780) 767-2116
Fax: (780) 767-2120

Post Majority Supports Assessor

Term Position (Edmonton)

Summary:

The Post Majority Supports Assessor will be responsible and accountable for assisting youth aging out of care and young adults formerly in care with supports from the age of majority up to and including the age of 25, who are members of the three founding First Nations of KTC CFS. They will develop and implement effective strategies to support the youth and young adults to reach self sufficiency within their communities. To enhance the safety, security and independence of young adult members formerly in care.

The Assessor will ensure the collaborative efforts between community members, programs, leadership and post majority support staff to improve the safety and living conditions of families of the FFN.

Duties and Responsibilities:

Duties:

- Reporting to the Post Majority Supports Coordinator regarding the post majority supports program, submissions and budgets.
- Providing monthly and quarterly reports to the Post Majority Supports Coordinator.
- Assessing information from the young adult, the child protection file and service providers for the completion of budget approval to Indigenous Services Canada (ISC) including all required supporting documentation.
- Working collaboratively with all stake holders.
- Working collaboratively with the Founding First Nation Departments and Band programming on post majority support activities.
- Working collaboratively with the KTC community program coordinators to determine the needs of the community and addressing service gaps.
- Participate in the development of the KTC CFS Strategic Plan.

Knowledge & Skills:

Education:

Completion of Delegation training certificate required. Degree or Diploma in Human Services, Social Work and two years working with individuals with complex needs.

Skills & Experience:

- Knowledge on how colonization and trauma impacts First Nations people and families.
- Strategic planning.
- Research and reporting writing skills.
- Basic understanding of KTC CFS.
- Maintain confidentiality and consideration when dealing with staff and volunteers.
- Knowledge of the FFN programs, resources and vendors.
- Ability to develop and maintain good working relationships with other First Nations programs, First Nations leadership, government officials and the general public.
- Strong communication (verbal and written) and organization skills.
- Adept at computer applications used at the FFN level.
- Strong supervisory skills and ability to engage and encourage staff to work together as a team.
- Ability to deal with conflict resolution in a productive manner.
- Budget management and reporting.

Additional requirements: This position requires extensive travel; current & valid Alberta driver's license; own vehicle or access to vehicle with \$2M auto liability insurance (when required to use own vehicle); **Please submit Intervention Record Check and Canadian Police Information Centre (CPIC) clearances with resume;** submit to oath of confidentiality; personal telephone or access to telephone; current first aid certificate (note: training provided if required); be willing to adhere to agency drug & alcohol policy; ability to speak and/or understand the Cree language a strong asset. Alcohol and drug testing pre-screening will apply.

Submit resumes to careers@ktccfs.ca

Open until suitable candidate is found.

Applicants are thanked in advance, selected applicants will be contacted for interviews