



KTC Child & Family Services

Community & Family Supports Coordinator



Summary:

Reporting to the Protection Manager, provides consultation and supervision to the Community & Family Support Worker on all case activities, family support activities and community development; assists with the monitoring and evaluating of the delivery of the KTC Child & Family Services program, and works towards the successful process of greater community based programming and control at the First Nation level.

Duties:

1. Provides direction, consultation & supervision to the Community & Family Support staff on all case activities; allocates cases to workers; participates in case conferences and attends Tribunal hearings when required; ensures staff work with the KTC Child and Family Services Programs and First Nations Programs.
2. Assists with the monitoring and evaluating of the delivery of the Community & Family Support Services and its staff.
3. Leads the successful collaboration of community-based programming at the First Nation and Urban Centre's levels.
4. The Community & Family Support Coordinator is a key member of the team and may be asked to carry out additional duties & activities related to the successful implementation of the Community & Family Supports Services.

Education: BSW or related undergraduate university degree or 2 year social work diploma and 3-5 years child & family services experience (case management experience).

Skills & Experience: Experience in delivering front line child & family services and working with First Nations children, families and communities; knowledge of provincial child & family services legislation, regulations, policies and procedures; strong communications (verbal and written) and organization skills; strong supervisory skills and ability to engage and encourage staff to work together as a team; ability to deal with conflict resolution in a productive manner.

Additional requirements: current & valid Alberta driver's license; own vehicle or access to vehicle with \$2M auto liability insurance (when required to use own vehicle), yearly drivers abstract may be requested; **Please submit Intervention Record Check and Canadian Police Information Centre (CPIC) clearances (within 6 months) with resume;** submit to oath of confidentiality; personal telephone or access to telephone; current first aid certificate (note: training provided if required); be willing to adhere to agency drug & alcohol policy (pre-screening will apply); ability to speak and/or understand the Cree language a strong asset. Proof of any post-secondary training must be provided.

Salary will be based on academic & professional qualifications

Closing date for applications: May 2, 2025

- Position will commence pending funding -

Please forward to:

careers@ktccfs.ca

- www.ktccfs.com -

