



KTC Child & Family Services
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Red Earth Creek, AB
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Community Support Worker Minor Home Repair Lubicon Lake Band

Summary:

Reporting to the Minor Home Coordinator, The Community Support Worker for the Minor Home Repair program (CSWMHR) assists in the assessment of the repair of housing units to ensure that children reside in a safe living environment and do not come into care due to inadequate housing conditions. The CSWMHR assesses homes to ensure that children have a safe living environment.

Duties and Responsibilities:

Labourer Duties

- Must be confident in computer use and applications.
- Must have good written skills to complete home assessment and inspections as per program policy.
- Must be able to work as a team member collaborating with First Nation Housing department and contractors.
- Ability to connect with service providers/trades people to obtain quotes for repairs and verify quoted repairs are completed to Building codes.
- Have the ability to lift heavy loads; have good motor skills and dexterity.
- Able to work as part of a team or work with minimal supervision.
- Follow safety guidelines and regulations.
- Have the appropriate safety work gear (adequate safety approved gear/equipment).
- Obtain quotes from companies/builders for the cost of the renovations.
- Must be able ensure adequate measurements for the installation of doors, windows and other fixtures throughout the home.
- Must be reliable and punctual.
- Labourer experience is an asset.
- Basic Math Skills.
- Construction experience / knowledge.

Community Support Duties:

- Obtain documentation from the nation stating that the home belongs to the parents and they are required to assume responsibility for the renovations or have funds allocated to other homes, as well as cost sharing the renovations.
- Ensure all documentation Community Support Worker Assessments are completed the assessment must include that the children or child could possibly be at risk of coming into care; and deeming that the home is unsafe for the child or children to live in, additionally parent assessment needs to be completed.
- Ensure adequate home inspections are completed and comply with current health and building code safety standards.

Additional Requirements:

Current and valid AB driver's license; own vehicle or access to a vehicle with \$2M auto liability insurance; ability to speak and understand the Cree Language is a strong asset. **Please submit Intervention Record Check and Canadian Police Information Centre (CPIC) clearances with resume:** Submit oath of confidentiality, personal telephone or access to a telephone, current first aid certificate (note: training provided if required); be willing to adhere to agency drug & alcohol policy. Alcohol and drug testing pre-screening will apply.

Submit resumes to careers@ktccfs.ca

[Application Submission Has Been Extended To February 17, 2023 @ 4:30 pm](#)

Applicants are thanked in advance, selected applicants will be contacted for interviews